

Appendix 1 (amended)

Proposed operating procedures and charges for Northfield Dyce 3G Pitches

Programming of Facilities

Midweek

- In term-time the pitch will be for school use only during weekdays 8.30am to 3.30pm, and for school extra-curricular use Mondays to Thursdays 3.30pm to 5.30pm.
- The pitch will be reserved for school football matches on Saturday mornings.
- At all other times the pitch will be available for booking by clubs and members of the public.
- The pitch will close 10.00pm weekdays and 5.00pm at weekends.
- The pitch will be split into thirds for booking purposes, with the exception of Saturdays and Sunday mornings when only the whole pitch will be bookable.
- Bookings will be available on the hour and for a minimum of a one hour block
- Changing facilities will be available within the main school building
- All bookings are subject to janitor availability – a janitor must be on duty to provide access to the pitch and school

Pricing

- The proposed hourly charge for use of the pitches, based on the existing user categories as per the Council's bookings and lettings policy, is as follows:

	Standard	Concession	Development Rate (Standard)	Development Rate (Concession)	Community Commercial	Community Commercial (Concession)	Commercial Rate
Third of Pitch	£30.00	£15.00	£22.50	£11.25	£60.00	£30.00	£90.00
Whole Pitch	£90.00	£45.00	£67.50	£33.75	£180.00	£90.00	£270.00

All charges shown above are exclusive of VAT. We are required to charge VAT for all sports bookings. Clubs may be eligible to apply for exemption from VAT charges and details of how to apply for exemption will be provided to clubs as part of the booking process.

User Category	Criteria
Standard Rate	Adults (groups aged 16yrs +)
Concession Rate (50% discount of standard)	<ul style="list-style-type: none">• Juniors or students• Senior Citizens• Disability Groups• Access to Leisure
Development Rate (25% discount on standard or concession rate)	Sports Clubs which have achieved the Council's enhanced level ClubCAP or other recognised Quality Assurance schemes
Community Commercial Rate (Standard rate X2)	Commercial service provider – groups or individuals which may be profit-making, or in the case of self-employed people where an income is made, but where the service provided is deemed to be of significant community benefit and in line with the Council's objectives.
Commercial Rate	Commercial organisations – profit-making

- It is proposed that the above charges are introduced for both pitches with immediate effect, and they should be frozen at these levels until August 2018, when they would be subject to review alongside all other bookings and lettings charges.